

# Access to Student Records

Federal law generally prohibits release of student academic records without prior written consent of the student. Without prior consent, however, access is permitted to employees in the same institution who have “a legitimate educational interest.” This is interpreted at Illinois College to mean that employees may access personally-identifiable information in student education records in order to fulfill their institutionally-assigned professional responsibilities.

Employees who are granted access are responsible for treating the information with confidentiality. It should be noted that federal law permits the College to share certain information concerning student violations of law and College policies with the immediate families of students found to have committed those violations. See the section on FERPA for additional details.