

Room Changes

The Office of Residential Life wants students to be happy with their room and their roommates, and does not try to block any reasonable request for a room change. However, students may be required to participate in conflict mediation with their roommate and a residential life staff member present prior to any room changes. Students are expected to make a reasonable attempt to resolve any roommate conflicts before changing rooms.

After the 10th day of classes, residents may request a room change. All room change requests must be approved by the associate director of residential life. After the student receives approval of the room change, in writing via their IC email address, the move must be completed within three days. Multiple room changes within a given year are discouraged. The associate director of residential life must approve all room moves before the change occurs.

Students are assessed penalty charges if moving occurs without permission from the associate director of residential life. Unauthorized room or hall changes or failure to vacate a room at the time designated by the College may result in a \$50 service charge, a daily rate being charged, and/or disciplinary action. The associate director of residential life must approve all room changes. All moves back to the resident's official room assignment must be completed within twenty-four hours. The associate director of residential life and/or the executive director of residential life and campus safety reserve the right to limit the number of moves a resident makes each semester.