

Section 2 - Terms and Definitions

- **Appeal Officer** – An appeal officer is the person to hear appeals of findings associated with the Formal Resolution Process, or any assigned outcomes, or both, regardless of process. The appeal officer will not be the person who investigated the case and will not have been involved in the adjudication of the case. The Appeal Officer at Illinois College is the Dean of Students or designee.
- **Exigent Circumstances** – Any situation that demands unusual or immediate action and thus allows for the circumvention of usual procedures. Examples include, but are not limited to, process delays due to parallel criminal proceedings, behaviors that present a threat to the health and safety of members of the campus community, a request to delay proceedings in order to obtain outside counsel, a break in the academic calendar, etc.
- **Greek Letter Organization (GLO)** – A literary society and/or national/international service organization, fraternity and/or sorority.
- **Hearing Chair** – The Associate Dean of Students serves as the hearing chair in a Conduct Hearing. The purpose of the hearing chair is to make sure that the hearing is conducted according to Illinois College policy, that questions are appropriate and that all parties act in an appropriate manner.
- **Hearing Panel** – The hearing panel will consist of three to five faculty/staff/students who have been trained to serve on a conduct hearing decision making panel.
- **Inter/National Organizational Governing Body** – Any known or designated association or body affiliated with any RSO/GLO. Examples may include: national headquarters of Greek-letter organizations, national governing bodies of sports organizations, national honor societies, etc.
- **Recognized Student Organization (RSO)** – Any group that has been recognized by Illinois College as a student organization or has applied for such recognition. This would include, but is not limited to, unchartered provisional chapters/interest groups.
- **RSO/GLO Advisor** – Any individual designated by the RSO/GLO as their advisor. If there is no RSO/GLO Advisor designated by the RSO/GLO, the institution may choose a designee.
- **RSO/GLO Representative** – The College will generally direct communication to the student on file with the College as the elected/appointed leader of the RSO/GLO (i.e. president or team captain). If the individual designated is no longer eligible to serve in that role (e.g. the student withdraws from the College or is no longer a member of the RSO/GLO) or if the RSO/GLO dissolves prior to or during the investigation/adjudication process as outlined in the *Student Organization Code of Conduct*, the College may designate a RSO/GLO representative of their choosing.
- **Responsible Employee** – A Responsible Employee is any person employed by the College (in a full or part-time capacity) who:
 - Has the authority to take action to address any violation of policy; or
 - Has the duty to report any type of misconduct to appropriate officials; or
 - Is someone a student could reasonably believe has this authority or responsibility.
- **Sponsored event** – Sponsored events, whether on or off-campus, include, but are not limited to:
 - Any event that the RSO/GLO registers with Illinois College or otherwise notifies the College that it is sponsoring/hosting
 - Any event that meets the criteria of an event that should be registered with the Illinois College or that the RSO/GLO should have otherwise notified the College
 - Any event that Illinois College determines may qualify as a sponsored event based on, but not limited to, the following factors: the nature of the event, the number of RSO/GLO members in attendance at the event, the level of organization/advertising undertaken by members of the RSO/GLO, etc.